



FLITWICK TOWN COUNCIL

Ref: Agenda/Business-15/10/2020- 109

9th October 2020

Dear Sir/Madam

Members are hereby summoned to the **Business Services Committee meeting** that will take place on **Thursday 15th October 2020 via Virtual access**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Councillors Snape, Badham, Blazeby, Coleman, Dodds, Lutley, Roberts and Williams

Distribution: All Town Councillors
Notice Boards
Website

Chairman will advise all that this meeting is being recorded.

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary interests in any agenda item.
- (b)** Non-Pecuniary interests in any agenda item.

3. CHAIRMAN'S ANNOUNCEMENTS

To receive announcements from the Chairman.

4. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/meeting/register/tZYuf-2rqT8oE9OFaduufFu6R2PAWZf3d5r4>

After registering, you will receive a confirmation email containing information about joining the meeting.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. MEMBERS QUESTIONS

To receive questions from members.

6. MINUTES

- a. For Members to receive and adopt the Minutes of the Business Services Committee held on 10th September 2020

7. MATTERS ARISING

- a. Minutes of the Business Services Committee 10th September 2020.

8. ITEMS FOR CONSIDERATION

a. Vehicle Charging Points

Members are asked to consider the option of installing vehicle charging points in the Rufus Centre car park. This item is for the Committee to discuss if they are in favour of the idea and then if so, Officers will investigate prices/options.

9. ITEMS FOR INFORMATION

a. Occupancy Statistics

Members are asked to note the information in the Rufus Centre Manager's report.

b. Projects Update

Members are asked to note the information in the Rufus Centre Manager's report.

c. Health & Safety Update

Members are asked to note the information in the Rufus Centre Manager's report.

d. Marketing Update

Members are asked to note the information in the Rufus Centre Manager's report.

e. Events Update

Members are asked to note the information in the Rufus Centre Manager's report.

f. Budget

To note the Business Services Budget.

g. Covid Update

The Rufus Centre Manager will give a verbal update.

10. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

11. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

11a Rendezvous Café & Bar Update

11b Rufus Centre Income

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.