

FLITWICK TOWN COUNCIL

Minutes of the 400th Meeting of Flitwick Town Council held on 16th April 2019 at the Rufus Centre

Present: Cllrs G Mackey (Mayor) P Thompson (Vice Mayor)
J Dann A Lutley K Quantrill J Roberts
M Sheehan D Toinko M Williams P Feerick
M Platt J Blakeman

Also present: Justin Smith from Cemetery Development Services

In attendance: Interim Town Clerk, RFO, Project Coordinator and
Assistant Town Clerk

Apologies for absence received: Cllrs I Blazeby, CBCllrs C Gomm, A Turner and F Chapman

Presentation on the New Burial Ground and Country Park Project

Justin Smith from Cemetery Development Services gave an update on the project. They will be submitting the planning application the first week of May and the schedule is to have construction until May/June 2020, with the aim to have completion by June 2020, with the first burials in the Autumn. The cost of £500,000 is a conservative figure with at least 10% built in. At stage 4 when it goes to tender, the costs will be firmed up. One of the major costs is the access road and as this will also be access to the Country Park, there is the possibility that funding will be available from this project. Wild flowers will be grown on the sections without burials until they are required and a maintenance schedule will be put in place and it will include grass paths to enable people to use it. The design for the country park were shown which had been provided by Steve Jowers Associates and the later phases were considered as possible over developed as the brief from councillors had been more in favour of green spaces and letting the land find its own level.

Open Forum

No items raised

Reports from Central Bedfordshire Member

No report provided

4749 To note any Declarations of Interest relating to items on the agenda

Cllr Toinko declared a non-pecuniary interest in item 14 on the agenda as he is a governor at Templefield Lower School. No request for dispensation had been received.

4750 To Accept Apologies for Absence

Accepted.

4751 Town Mayor Announcements

Cllr Mackey advised that he had attended a couple of events in his capacity as Mayor, to the Flitwick Lower School and Flitwick Rotary Club. He thanked those

FLITWICK TOWN COUNCIL

**Minutes of the 400th Meeting of Flitwick Town Council held on
16th April 2019 at the Rufus Centre**

councillors who had decided not to stand again for their service and wished them the best for the future.

4752 Assistant Town Clerk's Report

A letter had been received from CBC regarding the planning application and a meeting has been arranged for the 24th April. It was agreed that the email should be circulated to all councillors with the details.

Action: Assistant Town Clerk

Anne - can you add what the planning app is for?

4753 Clerk's Report

The report was noted and minute 4742a Cllr Toinko said that he had advised the youth groups at the meeting he attended to put ideas forward but would be happy to contact the youth groups again after the elections.

4754 To discuss Proposal 1 by Cllr Blazeby

Cllr Sheehan said that he did not think it was correct to not proceed with any larger projects which had already been agreed. Cllr Thompson agreed and said that they are the Council and work has to proceed with nothing put in the way of making decisions and spending money. Financial Regulations are already in place which set out the framework for managing the councils financial affairs.

It was proposed, seconded and **Resolved** that there should be no deferral in spending proposals. Vote: 9 in favour, 2 abstained

4755 To confirm and adopt the Minutes of the 398th meeting of Flitwick Town Council held on the 19th February 2019.

The minutes had been amended and were proposed, seconded and signed by the Chairman as a true record.

4756 To confirm and adopt the Minutes of the 399th meeting of Flitwick Town Council held on the 19th March 2019.

The Clerk informed that she had taken advice following the meeting and had been informed that the proposed motion in the item 4733 had been an unlawful decision as it had not been an agenda item which means councillors had not had the three clear day rule to enable them to consider and research before voting.

It was proposed, seconded and **Resolved** that the motion be removed from the minutes. Vote: All in favour.

Cllr Sheehan informed that there was an incorrect spelling of his name in item 4733a and queried item 4742. Cllr Toinko confirmed that he would advise the

FLITWICK TOWN COUNCIL

**Minutes of the 400th Meeting of Flitwick Town Council held on
16th April 2019 at the Rufus Centre**

youth groups to forward ideas to the clerk after purdar and the elections, and would report back in May.

The minutes had been amended and were proposed, seconded and signed by the Chairman as a true record.

4757 To confirm and adopt the Minutes of the 42nd meeting of the Corporate Committee held on the 27th March 2019.

The minutes were proposed, seconded and signed by the Chairman as a true record.

4758 To confirm and adopt the Minutes of the 48th meeting of the Community Services Committee held on the 3rd April 2019.

a. The Clerk advised that the Community Services Officer had not yet been unable to get exact quotes for the Christmas Lights and it was agreed that this should be deferred until the next Community Services Meeting.

b. Cllr Thompson asked if the revised annual fees for community services be attached to the minutes. This was agreed.

Action: Assistant Town Clerk

c. Cllr Toinko asked if any gardening expertise was going to be sort for item 542b, planting of the planters. It was agreed that Cllr Lutley would contact the Flitwick Gardeners Association.

Action: Cllr Lutley

With the addition, the Minutes were proposed, seconded and signed by the Chairman as a true record.

4759 To confirm and adopt the Minutes of the 320th meeting of the Planning Committee held on the 4th April 2019.

Cllr Thompson asked if the details of Flitwick Woods should be attached to the minutes. This was agreed.

Action: Assistant Amenities Officer

With this addition, the Minutes were proposed, seconded and signed by the Chairman as a true record.

Anne - cant find what Flitwick woods relates to in the minutes - do you know or can you find out so that the agenda item can be included

4760 To note the minutes of the Annual Town Meeting held on the 9th April 2019

Cllr Blakeman advised that item should be changed from a resident to herself as she had asked the question. It was agreed.

Anne - just to double check it was J Blakeman and do you know what item it was?

FLITWICK TOWN COUNCIL

Minutes of the 400th Meeting of Flitwick Town Council held on 16th April 2019 at the Rufus Centre

4761 To confirm and adopt the Minutes of the 93rd meeting of the Business Services Committee held on the 11th April 2019.

It was advised that the details of item 1019 had to remain confidential.

The Minutes were proposed, seconded and signed by the Chairman as a true record.

4762 To note the approved age range at Templefield Lower School from 4-9 years to 2-9 years (effective September 2019)

Councillors noted the change

4763 Questions

- a. Cllr Thompson asked that further to the presentation of the burial ground and country park that a decision is made on the items raised:
- i. The cost of the access road and parking could be £50,000 to be tarmacked but maintenance of other surfaces could work out more expensive in the future. Cllr Williams said tarmac although unattractive, it had been considered the best option as you would have those attending funerals and would require a good surface to be maintained and this was agreed by Cllr Roberts. Consideration also had to be given to those less mobile and with disabilities. Cllr Quantrill said that as it was going to be shared access with the Country Park it would be well used.

It was proposed, seconded and **Resolved** that tarmac should be used for the access road and parking and that agreement was for the principle design of the burial ground and landscaping. Vote: All in favour.

- ii. The Country Park design had been agreed to be natural and this would be discussed further under in the confidential section.
- iii. Cllr Quantrill raised the issue of the sound systems being used on the skate park even with the notices being displayed that any music played needed to have a license. The youths did eventually leave after being approached a couple of time but it will need to be monitored.

The Project Coordinator left the meeting at this time

I didnt notice when Sharon left but I am assuming it was about this time?

Confidential Section

In accordance with Section 1 of the Public Bodies (Admission to Meetings Act 1960) the public and press are to be excluded.

4764 To discuss Proposal 2 by Cllr Blazeby

The proposal was discussed.

FLITWICK TOWN COUNCIL

**Minutes of the 400th Meeting of Flitwick Town Council held on
16th April 2019 at the Rufus Centre**

It was proposed, seconded and **Resolved** to strike the proposal from the minutes.
Vote: all in favour

**4765 To note the Confidential report of the FTC/Central Beds Joint Group
meeting held on 8th April 2018**

The report was noted.

4766 Telephone Mast update

Cllr Thompson updated members on the telephone mast site update.

4767 Market Towns Project update

Cllr Thompson updated members on the Market Towns Project.

It was proposed, seconded and **Resolved** that it should be a natural environment
area of parkland. Vote: All in favour.

4768 To receive an update from the Chairman of the Personnel Panel

Cllr Lutley was pleased to advise that two new members of staff had
been recruited whilst the Acting Town Clerk was on maternity leave. Anne
Smith has been recruited as the Assistant Town Clerk who will be working 25
hrs per week over 5 days and Sharon Long as the Project Coordinator who
will be working 12 hrs per week. The new Rufus Manager will be starting on
the 22nd May.

I am assuming that does not need to be in the confidential section?

4769 Questions

- a. Cllr Lutley raised a question regarding a village hall booking but the
issue could not be discussed during purder.
- b. Cllr Quantrill wanted to thank everyone for their support during his
term.

Meeting closed at 8.55pm.

Signed
(Chairman)