



Flitwick Town Council

The 413th Meeting of Flitwick Town Council to be held on
Tuesday 19th May 2020 online via Zoom at 7.45pm

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

Signed*R McGregor*.....
Town Clerk

This Meeting is Recorded

Open Forum

This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once and not for more than three minutes.

AGENDA FOR TOWN COUNCIL MEETING

1. **Election of Chairman/Town Mayor and Declaration of Acceptance of Office**
2. **Election of Vice Chairman/Deputy Town Mayor and Declaration of Acceptance of Office**
3. **Reports from Central Bedfordshire Members**
To receive any reports or information from the Councillors of the Unitary Authority representing the electoral ward.
4. **To Accept Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.
5. **To note any Declarations of Interest relating to items on the agenda**
Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting.
6. **Town Mayor's Announcements**
The Town Mayor will make any announcements relating to his role

The following minutes/reports are presented for Members to agree their content or request an appropriate amendment

7. **To confirm and adopt the Minutes of the 412th meeting of Flitwick Town Council held on 21st April 2020**
8. **To formally note the postponement of the Annual Town Meeting**
9. **To appoint for the ensuing year:-**
 - A) Committees and Chairmen of Committees of the Council
 - B) Panels, Sub-Committees, Working Parties and any other group
 - C) Representatives on Outside Bodies
10. **To note the CBC Town and Parish Council Members' and Co-opted Members' Disclosable Pecuniary and Other Interests for Members to action, if necessary**
11. **To note and confirm Trustees for Flitwick Combined Charities for the coming year**
12. **Questions**

Confidential Section

In accordance with Section 1 of the Public Bodies (Admission to Meetings Act 1960) the public and press to be excluded for item 13 & 14 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiations and questions.

13. **To note instruction of works**
14. **To receive an update from the RFO & HR Officer**
15. **Questions**