

13<sup>th</sup> March 2019

TO: All Members of Flitwick Town Council

The 399<sup>th</sup> Meeting of Flitwick Town Council will be held on  
Tuesday 19<sup>th</sup> March 2019 at the Rufus Centre at 7.45pm

Signed .....  
Interim Town Clerk

*All Town Council meetings will be recorded with exception of the Confidential Section*

### **Open Forum**

*This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once in respect of business itemised on the agenda and shall not speak for more than three minutes.*

### **Reports from Central Bedfordshire Members**

*To receive any reports or information from the Councillors of the Unitary Authority representing the electoral ward.*

1. **To note any Declarations of Interest relating to items on the agenda**  
*Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting.*
2. **To Accept Apologies for Absence**  
*Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.*
3. **Town Mayor's Announcements**  
*The Town Mayor will make any announcements relating to his role*
4. **Acting Town Clerk's Report**  
*The Acting Town Clerk will give an oral report as appropriate*
5. **To note the circulated Clerk's Report**

*The following minutes/reports are presented for Members to agree their content or request an appropriate amendment*

6. **To confirm and adopt the Minutes of the 398<sup>th</sup> meeting of Flitwick Town Council held on 19<sup>th</sup> February 2019**
7. **To confirm and adopt the Minutes of the 318<sup>th</sup> meeting of the Planning Committee held on 21<sup>st</sup> February 2019**
8. **To confirm and adopt the Minutes of the 47<sup>th</sup> meeting of the Community Services Committee held on 6<sup>th</sup> March 2019**

9. **To confirm and adopt the Minutes of the 319<sup>th</sup> meeting of the Planning Committee held on 14<sup>th</sup> March 2019 \***
10. **To confirm and adopt the Minutes of the 92<sup>nd</sup> meeting of the Business Services Committee held on 14<sup>th</sup> March 2019 \***
11. **To agree the updated Corporate Risk Register**
12. **To discuss the Community Exchange – presented by the Town Mayor**
13. **Questions**

**Confidential Section**

In accordance with Section 1 of the Public Bodies (Admission to Meetings Act 1960) the public and press to be excluded for items 14, 15, 16, 17 & 18 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiations and item 19.

14. **To note the Minutes of the FTC/Central Beds Joint Group meeting held on 18<sup>th</sup> February 2019**
15. **To discuss a proposal received regarding telephone mast site**
16. **To discuss an event in the Town Council calendar**
17. **Update from the Town Mayor**
18. **To receive an update from the Chairman of the Personnel Panel**
19. **Questions**

\* Papers to follow