



Flitwick Town Council

The 414th Meeting of Flitwick Town Council to be held on
Tuesday 16th June 2020 online via Zoom at 7.45pm

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

Signed
Town Clerk

This Meeting is Recorded

Open Forum

This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once and not for more than three minutes.

AGENDA FOR TOWN COUNCIL MEETING

1. **Reports from Central Bedfordshire Members**
To receive any reports or information from the Councillors of the Unitary Authority representing the electoral ward.
 2. **To Accept Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.
 3. **To note any Declarations of Interest relating to items on the agenda**
Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting.
 4. **Town Mayor's Announcements**
The Town Mayor will make any announcements relating to his role
- The following minutes/reports are presented for Members to agree their content or request an appropriate amendment
5. **To confirm and adopt the Minutes of the 410th meeting of Flitwick Town Council held on 18th February 2020**
Please note this item was previously deferred
 6. **To confirm and adopt the Minutes of the 335th meeting of the Planning Committee held on 20th February 2020**
Please note this item was previously deferred

7. **To confirm and adopt the Minutes of the 336th meeting of the Planning Committee held on 12th March 2020**
Please note this item was previously deferred
8. **To confirm and adopt the Minutes of the 413th meeting of Flitwick Town Council held on 19th May 2020**
9. **To confirm and adopt the Minutes of the 48th meeting of the Corporate Services Committee held on 27th May 2020**
10. **To confirm and adopt the Minutes of the 58th meeting of the Community Services Committee held on 2nd June 2020**
11. **To confirm and adopt the Minutes of the 105th meeting of the Business Services Committee held on 14th June 2020 ***
12. **To consider an Honorary Citizenship nomination**
13. **Finance**
 - A) To receive and agree the accounts for 2019/20
 - B) To receive and agree the Governance Statement 2019/20
 - C) To receive and agree the Annual Return 2019/20
14. **To receive a car parking request from Fordfield Nursery**
15. **Highways Improvements to Promote Social Distancing**

Proposal from Councillor Mackey
Members are asked to discuss and support a submission to CBC regarding the funds made available for highways improvements to promote social distancing. Councillor Mackey will provide a list of possible projects.
16. **Questions**

Confidential Section

In accordance with Section 1 of the Public Bodies (Admission to Meetings Act 1960) the public and press to be excluded for item 17 & 18 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiations and questions.
17. **Delegations of Power**
 - i) **To transfer RFO responsibilities to the Town Clerk for the duration of the RFO & HR Officer's Maternity Leave**
 - ii) **To rescind a decision made under Minute Number 4954 (xiv):**

'Stephanie Stanley to have full delegated powers to make all decisions relating to the running of Council services and operations which ordinarily would be Council decisions until such a time that the new Town Clerk had been in post for 6 months. These delegated powers would be in place until the effects of the coronavirus pandemic had ceased.
(Vote: 8 in favour, 1 abstention)'
18. **PDRT**
 - i) **To note the answers provided by the Town Clerk relating to the Code of Conduct**
 - ii) **To agree the Officers Code of Conduct**
 - iii) **To agree the Councillor/Officer Protocol**
19. **Questions**