

9th May 2018

TO: All Members of Flitwick Town Council

The 390th Meeting of Flitwick Town Council will be held on
Tuesday 15th May 2018 at the Rufus Centre at 7.45pm

Signed

Town Clerk

All Town Council meetings will be recorded with exception of the Confidential Section

Open Forum

This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once in respect of business itemised on the agenda and shall not speak for more than three minutes.

Reports from Central Bedfordshire Members

To receive any reports or information from the Councillors of the Unitary Authority representing the electoral ward.

1. **Election of Chairman/Town Mayor and Declaration of Acceptance of Office**
2. **Election of Vice Chairman/Deputy Town Mayor and Declaration of Acceptance of Office**
3. **To note any Declarations of Interest relating to items on the agenda**
Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting.
4. **To Accept Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.
5. **Town Mayor's Announcements**
The Town Mayor will make any announcements relating to his role.
6. **Town Clerk's Report**
The Town Clerk will give an oral report as appropriate

The following minutes/reports are presented for Members to agree their content or request an appropriate amendment

7. **To confirm and adopt the Minutes of the Annual Town Meeting held on 10th April 2018 ***
8. **To confirm and adopt the Minutes of the 389th meeting of the Town Council held on 17th April 2018**

9. **To confirm and adopt the Minutes of the 334th meeting of the Planning Committee held on 26th April 2018**
10. **To confirm and adopt the Minutes of the 82nd meeting of the Business Services Committee held on 10th May 2018 ***
A) Solar Panels
11. **To receive reports from representatives on Outside Bodies**
12. **To appoint for the ensuing year:-**
A) Committees and Chairmen of Committees of the Council
B) Panels, Sub-Committees, Working Parties and any other group
C) Representatives on Outside Bodies
13. **To note the CBC Town and Parish Council Members' and Co-opted Members' Disclosable Pecuniary and Other Interests for Members to action, if necessary**
14. **To note and confirm Trustees for Flitwick Combined Charities for the coming year and to note the accounts**
15. **To agree GDPR documentation**
16. **Questions**

Confidential Section

In accordance with Section 1 of the Public Bodies (Admission to Meetings Act 1960) the public and press to be excluded for item 17 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiations and item 18.

17. **To receive an oral report from the Chairman of the Personnel Panel**
18. **Questions**

* Papers to follow