



MINUTES OF THE PERSONNEL MEETING
HELD ON THURSDAY 25th JUNE 2020
AT 10.00am Via VIRTUAL ACCESS

Present:

Cllr A Lutley
Cllr A Snape
Cllr K Badham
Cllr J Roberts
Cllr I Blazeby

Rob McGregor – Town Clerk
Emma Harris – RFO
Members of the Public - 0

1. APOLOGIES FOR ABSENCE

It was noted that Cllr Lutley would join the meeting late.

2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary interests in any agenda item – None declared.
- (b)** Non-Pecuniary interests in any agenda item – None declared.

3. To Elect a Chairman

It was **RESOLVED** unanimously that Cllr Snape be elected as Chairman.

4. To Elect a Vice Chairman

It was **RESOLVED** unanimously that Cllr Badham be elected as Chairman.

5. CHAIRMANS ANNOUNCEMENTS

There were no Chairman's announcements.

(Cllr Lutley Joined the meeting).

6. MEMBERS QUESTIONS

Members were notified that the Personnel Committee is a formal Committee of the Council. As a Committee of the Council it was **RESOLVED** that the Committee would hold meetings quarterly and If required. It was also **RESOLVED** that dates were put forward for agreement to hold quarterly meetings of the Committee.

7. **MINUTES**

- a. Members received and approved as a true record, the report of the Personnel Meeting, held on **Friday 28th February 2020** at the Offices of Flitwick Town Council, The Rufus Centre, Steppingley Road, Flitwick. be taken

8. **MATTERS ARISING**

- a. Cllr I Blazeby enquired on the length of time the assistant Clerks temporary responsibility allowance would be in place.
It was noted that the responsibility allowance would end in July 2020.

9. **ITEMS FOR CONSIDERATION**

There were no items for consideration.

10. **EXEMPT ITEMS**

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(11) Items for Consideration - Staff Matters.

(12) Items for Information – Staff Matters.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Committee **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.