



## FLITWICK TOWN COUNCIL

Ref: Agenda/Corporate-28/07/2020- 50

23<sup>rd</sup> July 2020

Dear Sir/Madam

Members are hereby summoned to the **Corporate Services Committee meeting** that will take place on **Tuesday 28<sup>th</sup> July 2020 via Virtual access**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

*Rob McGregor*

Rob McGregor  
Town Clerk

Committee Members: Councillors Blazeby, Mackey, Roberts, Shaw, Snape and Toinko

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman will advise all that this meeting is being recorded.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

[https://us02web.zoom.us/meeting/register/tZYqc-mtrT4jGtIU3y9zsVmCc4HME\\_jEpiJH](https://us02web.zoom.us/meeting/register/tZYqc-mtrT4jGtIU3y9zsVmCc4HME_jEpiJH)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**5. MEMBERS QUESTIONS**

To receive questions from members.

**6. MINUTES**

- a. For Members to receive and adopt the minutes of the Corporate Services meeting held 30<sup>th</sup> June 2020.

**7. MATTERS ARISING**

- a. Minutes of the Corporate Services Committee Meeting 30<sup>th</sup> June 2020.

**8. ITEMS FOR CONSIDERATION**

**a. Flitwick Papers**

Members are asked to consider the information provided in the circulated report regarding the future direction of the Flitwick Papers, which considers costs for re-design, reformatting, print and distribution.

**b. Councillor Surgeries**

Members are asked to consider the information provided in the circulated report regarding proposed dates and locations for Councillor Surgeries.

**9. ITEMS FOR INFORMATION**

**a. Health & Safety Report**

Members are asked to note the Health & Safety Report 16<sup>th</sup> July 2020.

**b. New Town Council Website**

The Chairman will provide a verbal progress update at the meeting.

**c. Asset Review**

Members are asked to note that information regarding the valuations for the Asset Review are expected week commencing 27<sup>th</sup> July 2020 with the intention of discussing these at the August meeting.

**d. Market Towns Development Update**

Members are asked to note a verbal update regarding planters for outside Barclays Bank.

**e. Budget**

To note the Corporate Services Budget.

## 10. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

## 11. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.