

FLITWICK TOWN COUNCIL

**Minutes of the 53rd Meeting of the Community Services Committee held on
5th November 2019 at the Rufus Centre**

Present: Cllr K Badham (Chairman)
Cllrs D Toinko P Earles J Dann J Blakeman M Platt

Cllrs A Lutley (Sub)

In attendance: Amenities Officer
Community Services Officer

Apologies: Cllr Coleman

Open Forum There were no items.

614 Declarations of Interest and Requests for Dispensation

The Chairman declared a non-pecuniary interest on agenda item 6a.

615 Apologies for Absence

Apologies were accepted.

616 Chairman's Announcements

There were none.

617 Action Log / Town Clerk's Report

Members were pleased to see the action log updated. There was no further comment at this time.

618 Play Areas/Open Space

a) To consider a request for filming in the Manor Park

Members discussed the request to film within the Manor Park.

It was **Recommended** that permission be given to
Film in the Manor Park.

Vote: All in favour

b) General

Cllr Earles raised concern with regards to the Millennium Park play area and the quality of the equipment. The Amenities Officer advised that the broken equipment had been reported to Kompan and was due to be fixed once the parts had arrived.

619 Highways Issues/Infrastructure/Car Parking

a) To note the minutes of the Highways meeting held on the 4th October

The minutes of the meeting were noted.

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b) General

The Chairman commented that the works to the Barclays forecourt area and Kings Road which was part of the Market Towns Regeneration Project had been delayed by at least one month.

620 Grounds Services and Flitwick Manor Park

a) General

- (i) Cllr Dann asked how the trial of letters that were being placed on cars without a disabled badge was going. The Amenities Officer advised that she had received no phone calls to date. The Amenities Officer also commented that an alternative solution to ensure that the car park for disabled users only was currently being investigated. Once information was gathered it would be reported back to the committee.
- (ii) Cllr Dann suggested contacting the CBC planning department to discuss the conditions on the original planning application and whether they were reasonable requests.

Action: Amenities Officer

621 Allotments

a) To note the minutes of the ALC meeting held on 30th September

Members noted the minutes. The Chairman asked for an update on the pig rearing co-operative. Cllr Lutley informed Members that the ALC committee had heard nothing more from the organisers of the co-operative and advised this would be investigated. Cllr Toinko felt the agreement to have a pig rearing co-operative on the Allotment sites should not be open for approval indefinitely.

b) To note the minutes of the ALC AGM meeting held on 17th October

The minutes of the ALC AGM were noted.

c) General

Cllr Lutley advised Members the Town Council had been contacted by a contractor on behalf of Network Rail with regards to clearing vegetation along the railway embankment and replacing the fence adjacent to the railway line at Station Road Allotments. Works would be carried out imminently and would take around 3 weeks.

622 Burial Ground Update

a) To note the space left in the current burial ground

The Amenities Officer advised there were currently 17 burial plots, 28 vaults and 23 garden of remembrance plots.

b) General

There were no further comments.

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623 Community & Events

a) To receive report from Community Services Officer

- (i) Members noted the report. Cllr Dann asked if there were any plans to repeat the community survey recently carried out. The Community Services Officer advised this would be repeated next year with better options for taking part in the survey.
- (ii) The Community Services Officer advised Members that there was a clash between the dog show and VE day in 2020 and clarification was needed from Members with regards to how elaborate celebrations for VE day were to be.
- (iii) The Chairman suggested it would be appropriate to discuss the purchase of a PA system at this time in the meeting. A discussion took place with regards to estimated costings to purchase a PA system suitable for outdoor events. The Chairman agreed to retrieve 3 formal quotations and present them to the next meeting.

Action: Cllr Badham
- (iv) Cllr Blakeman asked if the Films @ Flitwick would continue in the future. The Community Services Officer advised that due to restrictions with the current licence they had currently been stopped. Investigations were in place to seek an alternative licence which would enable the event to be advertised better.

b) Music Festival

The Community Services Officer advised Members the Town Council had been approached by a local company to hold a Music Festival on the Rufus Centre field. Unfortunately the proposal was not ready however it would be presented at the next meeting.

c) Remembrance Parade

The Community Services Officer distributed a letter which had been received from the Director of the Royal British Legion which suggested services of Remembrance were the responsibility of local authorities with support from the relevant legion branches. Members had a lengthy discussion and made a recommendation.

It was **Recommended** the Town Council take on the responsibility of services of Remembrance and Parades from 2020 onwards.

Vote: All in favour

d) General

The Community Services Officer had been approached by a local Ice Cream Van who wished the Council to consider giving them a permit at the Millennium Park. Members briefly discussed this however further information was required. It was agreed the Community Services Officer would investigate this and report back at the next meeting.

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Action: Community Services Officer

**624 Community Safety
a) General**

There were no items.

625 To consider a late grant request from Flitwick Pre-School

Members discussed the grant request. Cllr Toinko felt that there was little benefit to the Community and the request was more towards the running costs of the pre-school.

It was **Recommended** the grant request from
Flitwick Pre-School be accepted.

Vote: 5 in favour, 1 abstention

**626 To agree the re-wording of previous minute numbers as requested at
Town Council Meeting 15/10/19**

It was **Recommended** to accept the re-wording
of minute numbers from the Town Council
meeting held on the 15/10/19.

Vote: All in favour

627 Questions

There were questions.

Confidential Section

In accordance with Section 1 of the Public Bodies (Admissions to Meetings Act), the public and press be excluded for Items 14 to 16 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiations and questions.

628 To note the Community Services Budget

This was received and noted.

629 Christmas Lights

Members discussed the Christmas Lights and potential plans for 2020.

630 Questions

There were none.

Meeting finished at 9.05pm

Signed.....
Chairman