



PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

The 53rd Meeting of the Community Services Committee will be held on **Tuesday 5th November 2019** at the Rufus Centre at 7.45 pm

This Meeting is Recorded

Signed

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Acting Town Clerk

AGENDA

1. **Open Forum to receive oral and written comments from the public relating specifically to an agenda item.** *This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once in respect of business itemised on the agenda and shall not speak for more than three minutes*
2. **To note any Declarations of Interest relating to items on the agenda**
Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting. Local Authorities (Model Code of Conduct) Order 2007
3. **To Accept Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Under Section 85 (1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.
4. **Chairman's Announcements**
The Chairman will make any announcements relating to their role
5. **Action Log / Town Clerks Report**
6. **Play Areas / Open Space**
 - a) To consider a request for filming in the Manor Park
 - b) General

7. **Highway issues / Infrastructure / Car Parking**
 - a) To note the minutes of the Highways meeting held on the 4th October
 - b) General
8. **Grounds Services and Flitwick Manor Park**
 - a) General
9. **Allotments**
 - a) To note the minutes of the ALC meeting held on 30th September
 - b) To note the minutes of the ALC AGM meeting held on 17th October
 - c) General
10. **Burial Ground Update**
 - a) To note the space left in the current burial ground
 - b) General
11. **Community & Events**
 - a) To receive report from Community Services Officer
 - b) Music Festival
 - c) Remembrance Parade
 - d) General
12. **Community Safety**
 - a) General
13. **To consider a late grant request from Flitwick Pre School**
14. **To agree the re-wording of previous minute numbers as requested at Town Council Meeting 15/10/19**
15. **Questions**

Confidential Section

In accordance with Section 1 of the Public Bodies (Admissions to Meetings Act 160), the public and press are to be excluded for Item 16 and 17 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiation and questions.

16. **To note Community Services Budget**
17. **Christmas Lights**
18. **Questions**

Date for next meeting: Tuesday 3rd December 2019