

29<sup>th</sup> November 2018

TO: All Members of the Community Services Committee

The 45<sup>th</sup> Meeting of the Community Services Committee will be held on **Wednesday 5<sup>th</sup> December 2018** at the Rufus Centre at 7.45 pm

Signed .....  
Acting Town Clerk

### **AGENDA**

Open Forum to receive oral and written comments from the public relating specifically to an agenda item *This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once in respect of business itemised on the agenda and shall not speak for more than three minutes*

1. **To note any Declarations of Interest relating to items on the agenda**  
*Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting. Local Authorities (Model Code of Conduct) Order 2007*
2. **To Accept Apologies for Absence**  
*Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Under Section 85 (1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.*
3. **Chairman's Announcements**  
*The Chairman will make any announcements relating to their role*
4. **Acting Town Clerk's Report**  
*The Acting Town Clerk will give an oral report as appropriate*
5. **Play Areas / Open Space / Parks**
  - a) To consider football pitch fees for 2019/20\*
  - b) To consider an illustrated town map for Flitwick
  - c) To consider resident's request to replace tree in Beaumont Road
  - d) General
6. **Highway issues / Infrastructure/Car Parking**
  - a) To note the Minutes from Highways Meeting with CBC representatives held on 1<sup>st</sup> October 2018
  - b) To consider funding opportunity: CBC Local Transport Plan
  - c) General

7. **Grounds Services**

- a) Update from Grounds Team Supervisor
- b) To agree updated Management Plan for Flitwick Manor Park
- c) General

8. **Allotments**

- a) To note the Minutes of the Annual Allotment Liaison Committee AGM held on the 4<sup>th</sup> October 2018
- b) To consider Allotment rents for 2020/21 and 2021/22
- c) General

9. **Burial Ground Update**

- a) To set up a working party on fees and regulations for the Burial Ground and to review the current regulations booklet
- b) General

10. **Community & Events**

- a) Event Report
- b) General

11. **Community Safety**

- a) To receive an update on CCTV camera at Skate Park
- b) General

12. **To consider Cllr Blazeby's Project Proposals**

13. **Questions**

**Confidential Section**

In accordance with Section 1 of the Public Bodies (Admissions to Meetings Act 160) the public and press are to be excluded for items 14 & 15 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiation and questions

14. **To note Community Services Budget**

15. **To consider Committee Budget for 2019/20 and Projects for 2019/20**

16. **Questions**

\* To follow