



PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

The 51st Meeting of the Community Services Committee will be held on **Tuesday 3rd September 2019** at the Rufus Centre at 7.45 pm

This Meeting is Recorded

Signed

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Assistant Town Clerk

AGENDA

1. **Open Forum to receive oral and written comments from the public relating specifically to an agenda item.** *This is a period of time designated for public participation and shall not exceed a maximum of 15 minutes, unless under special circumstances and at the discretion of the Chairman. Each member of the public is entitled to speak once in respect of business itemised on the agenda and shall not speak for more than three minutes*
2. **To note any Declarations of Interest relating to items on the agenda**
Members are asked to declare any interest, and the nature of that interest, which they may have relating to any of the items under consideration at this meeting. Local Authorities (Model Code of Conduct) Order 2007
3. **To Accept Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Under Section 85 (1) of the Local Government Act 1972, Members present must decide whether the reason(s) for a Member's absence are acceptable.
4. **Chairman's Announcements**
The Chairman will make any announcements relating to their role
5. **Assistant Town Clerk's Report**
The Assistant Town Clerk will give an oral report as appropriate
6. **Play Areas / Open Space**
 - a) Millennium Park New Play Area equipment issues
 - b) Quote for repairs to damage to bowl of Skate Park
 - c) Water fountains
 - d) General
7. **Highway issues / Infrastructure/Car Parking**
 - a) To note minutes of Highways Meeting held on 16th August 2019
 - b) General
8. **Grounds Services and Flitwick Manor Park**
 - a) To receive report from Grounds Team

- b) Update on Residents' Driven Project at Manor Park
- c) Parking issues at Manor Park
- d) General

9. **Allotments**

- a) To note the Minutes of the Allotment Liaison Committee Meeting held on 19th August 2019
- b) General

10. **Burial Ground Update**

- a) To consider request from Widow of late Town Mayor and Flitwick Town Councillor to have the standard memorial Fee of £98 paid to Lymphoma Charity.
- b) General

11. **Community & Events**

- a) To receive report from Community Events Officer
- b) Remembrance Day arrangements
- c) Christmas Lights
- d) General

12. **Community Safety**

- a) Light column and CCTV at Skate Park
- b) General

13. **Questions**

Confidential Section

In accordance with Section 1 of the Public Bodies (Admissions to Meetings Act 160), the public and press are to be excluded for Item 14 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiation and questions.

14 **To note Community Services Budget**

15 **Questions**

Date for next meeting: Tuesday 1st October 2019