

Flitwick Town Council

Minutes of the 90th Meeting of the Business Services Committee held on
Thursday 10th January 2019 at the Rufus Centre

Present: Cllr P Thompson (Chairman)
Cllrs A Lutley G Mackey J Roberts D Toinko
M A Williams

In attendance: RFO & HR Officer Communications & Marketing Officer

Apologies Received: Cllr I Blazeby

No Apologies Received: Cllr A Larkins

Open Forum There were no items

979 **To note any Declarations of Interest relating to items on the agenda**
There were no Declarations of Interest.

980 **Chairman's Announcements**
There were no Chairman's announcements.

981 **Town Clerk's Report**
There was no Town Clerk's report.

982 **Rufus Report – Part 1**
Members had received the monthly update report. The report was noted.

983 **Questions**
There were no questions.

Confidential Section

In accordance with Section 1 of the Public Bodies (Admission to Meetings Act) the public and press to be excluded for items 7, 8, 9 and 10 in view of the confidential nature of the information to be discussed relating to financial and contractual negotiations and questions.

984 **Rufus Report – Part 2 including Tenant Pack draft**
Members had previously been circulated the first draft of the Tenant Pack and it was requested that any additions or amendments be sent directly to the member of staff drafting it. Members were pleased with the first draft and would email amendments.

985 **Rufus Centre Website Content Update**
(i) Members had received a written report and a visual demonstration of the new Rufus Centre website. They were impressed with the new design and layout. Cllr Mackey asked that official consent was received for the photos that would be used, the Communications & Marketing Officer assured this would be done.

- (ii) The Communications & Marketing Officer advised Members that the current proposed launch date may be moved back slightly as new developments and a few minor changes had been identified that week. A meeting would take place next week with the developers to discuss options and any additional costs.
- (iii) Cllr Mackey asked if a virtual tour would feature on the website and he was advised that this was one of the options being looked at next week.

986 **To note the Rufus income for December**
The Rufus income for December was noted.

987 **To agree the accounts for December**
The accounts for December were agreed.

988 **Questions**
Cllr Mackey asked a question about the Solar Panels and asked if there would be an impact of the payback scheme being stopped. The RFO & HR Officer would look into this.

The meeting closed at 8.09pm

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Chairman