



## FLITWICK TOWN COUNCIL

Ref: Agenda/Business-16/07/2020- 106

9<sup>th</sup> July 2020

Dear Sir/Madam

Members are hereby summoned to the **Business Services Committee meeting** that will take place on **Thursday 16<sup>th</sup> July 2020 via Virtual access**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

*Rob McGregor*

Rob McGregor  
Town Clerk

Committee Members: Councillors Snape, Badham, Blazeby, Coleman, Dodds, Lutley, Roberts and Williams

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman will advise all that this meeting is being recorded.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/meeting/register/tZMrfuCsqzkgG9QyDZ3mLND2C0kFwUjU0ObW>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**5. MEMBERS QUESTIONS**

To receive questions from members.

**6. MINUTES**

- a. For Members to receive and adopt the Minutes of the Business Services Committee held on 11<sup>th</sup> June 2020

**MATTERS ARISING**

- a. Minutes of the Business Services Committee 11<sup>th</sup> June 2020.

**7. ITEMS FOR CONSIDERATION**

An item for consideration is listed in the Exempt section.

**8. ITEMS FOR INFORMATION**

**a. Rufus Centre Manager's Report**

Members are asked to note the Rufus Centre Manager's Report circulated.

**b. Financial Plan for Rufus Centre Café**

Members are asked to note the Financial Plan for the Rufus Centre Café circulated.

**c. SWOT Analysis**

Members are asked to note the Rufus Centre SWOT Analysis circulated.

**d. Solar Panels Analysis**

Members are asked to note analysis document circulated.

**e. Rufus Centre Income**

Members are asked to note the Rufus Centre income for June.

**f. Aged Debtors Report**

Members are asked to note the Aged Debtors Report circulated.

**g. Budget**

To note the Business Services Budget.

**8. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**9. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**a. Public Works Loans Report**

To consider the information circulated.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.